

Eardisland Parish Council

Meeting of the Neighbourhood Development Plan Steering Group on
Tuesday 16 August 2016 at 19.30 in Eardisland Village Hall

Notes of meeting

Present: Richard Kirby (Chair), John Edwards, Barry Freeman, George Alderson, Caroline Marsden, Ruth Brinton-Bivand, Maryan Hanson, Jo South, Hugh Vernon and Elaine Smith.

In attendance: Alison Sutton, Parish Clerk

1. **Apologies** – Brian Pollard.

2. **Encouraging turnout at the referendum** –

Discussion on what should be sent to every household. Agreed that draft letter amended with amended flyer on reverse, stapled to summary document should be delivered to every house. Alison to do print and take to Barry by 23 August. Barry will organise distribution, will contact parishioner who has offered to help.

Alison to arrange 4 copies of flyer and 4 copies of front page of main document at A3 size laminated for display at forthcoming village events.

Also print 5 copies of main document and annex and 5 copies of the summary for the events.

Count on evening of Thursday 8 September – Richard, Hugh and Alison attend.

3. **Open forum** –
None.

4. **Date for next meetings** – TBA if required.

Alison Sutton – Parish Clerk.

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