

Eardisland Parish Council

Village Hall Project Working Group Meeting on
22 October 2019 at 6.00 pm in Eardisland Village Hall

Notes

Present: Parish council – Reg Curtis; EVHMC – Susie Curtis; Parishioner – Ross Risdon; Parish Clerk – Alison Sutton; Dave Carr – Parishioner, Qualified architect and surveyor.

1. Apologies

Merry Albright and Carole Millin.

2. Result of drain survey and proposed actions

Waiting for written report and DVD but results as follows:

- Drain across from building to man hole at back of car park is blocked and broken on access road – needs repairing and then vacuum jetting and a re-survey to check drainage properly.
- From east side of building, downpipes join Y-connections before joining main drain across – checked and need jetting
- Drain from kitchen – appears whole but no able to check length to where it joins main drain – drain should not be going into storm drain anyway but to septic tank
- Need to re-route to septic tank channel on west side of building by the toilet block and will need pump as channel higher than drain
- Septic tank channel has 2 areas that need repairing as cracked
- Drain from shower and basin in gents going into storm drain
- These need re-routing to septic tank channel where one repair of the channel is needed anyway – before EVHMC convert the shower to a sluice room

Alison – report results to PC this evening and get quote for drain work if it agrees

3. Draft plans and specification for tendering

Plans tabled by Dave considered:

- New heating – air-source heat pump not gas, unit in corner of kitchen, intake on south elevation of small room – air-source heating will improve chances of getting funding
- Change angle of roof for new kitchen to improve water run off
- Insulation in main hall as flat ceiling just above windows
- Windows – need costs of replacing with double glazed panes and for complete replacement in uPVC and in aluminium

Alison: name of company for replacement panes and quotes

Dave: change plan for EVHMC, then updated plan to Alison

Susie: ballpark plan and cost for new kitchen and agreement from EVHMC for layout

4. Next steps

Alison: November PC meeting – views on extension and rebuild kitchen, approval to go to tender and what style of window if complete replacement, uPVC or aluminium

Alison: check with HC Funding Officer that can do kitchen fitting out as separate cost and likelihood of getting grants for refurb and kitchen rebuild

Dave: amend summary of specification for tender once above decided, for checking at next Development Group meeting

Alison: January PC meeting, formal sign off on specification for tender

Alison: register PC on Contracts Finder website as project over £25,000.

5. Open forum – None.

6. Date and venue for next meeting – 25 November 2019 at 18.00.