

## EARDISLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Thursday 21 February 2019 at 7.30 pm  
in Eardisland Village Hall

**Present:** Cllrs Maryan Hanson (Chair), Phil Milchard, Richard Kirby, Reg Curtis and Merry Albright.

1. **In Attendance:** Ward Cllr Roger Phillips; Parish Clerk Alison Sutton; Footpath Officers Sue Wallis and Jo Watson; and 3 members of public.
2. **Apologies of absence** – Cllrs Shelley Connop and David Weir.
3. **Declarations of interest** – Cllr Reg Curtis DECLARED a Disclosable Pecuniary Interest in item 6.5 and left the room while the item was considered.
4. **Minutes of the previous meeting** – 10 January 2019. These were ADOPTED and signed.
5. **Public Forum** –
  - 4.1. West Mercia Police – Report in Clerk’s Information Sheet (CIS) NOTED.
  - 4.2. Ward Councillor – Report in the CIS NOTED. Update NOTED: Amount paid to care providers increased to £20/hr.
  - 4.3. Local Residents – None.
5. **Financial Procedures** – The balance of the current account of £29,921.38 as at 8 February 2019 was NOTED. Balance includes: committed reserves of £2,000 for insurance flood excess. RESOLVED to appoint HALC as Internal Auditor for 2018-19 end-of-year accounts. Actual payments and receipts REVIEWED and AGREED against budget as in appendix 1:
  - 5.1. The Total Event Co. Ltd, Event stands, £316.80 (inc. £52.80 VAT), C/N 100917 – Paid from Feasibility Study Grant – Paid 21/1/19 under Clerk’s delegated powers.
  - 5.2. AC Electrics Contracting Ltd, Work on EVH, £354.00 (inc. £59.00 VAT), C/N 100918 – Paid 21/1/19 under Clerk’s delegated powers.
  - 5.3. Hitrees Ltd, Lengthsman, £204.00 (inc. £34.00 VAT), C/N 100919.
  - 5.4. Richard Mills, Lengthsman, £161.40 (inc. £26.90 VAT), C/N 100920.
  - 5.5. Leominster Community Resource Centre, Magazine printing, £161.70, C/N 100921.
  - 5.6. Herefordshire Tree Warden Network, Subscription, £25, C/N 100922.
  - 5.7. RS Preece, Mowing, £540, C/N 100923.
  - 5.8. Income from magazine advertising, £69.
6. **Planning Applications** –
  - 6.1. P190200/F, Arrowbank Caravan Park, Eardisland, HR6 9BG – Retrospective application for enlarging existing pond and disposal of excavated material on adjacent land – RESOLVED to support and comment: disappointment with consistency of retrospective applications and history of conflict with parish; request relevant County Land Drainage expert to assess whether development will affect local bore holes and flood risk, for conformity with Eardisland NDP policy E17; request permissive path round lake and opening of footpath through mound to water’s edge to foster sense of community between village and caravan park, for conformity with Eardisland NDP policy E12; require better co-operation with parish council to discuss future plans and closer working relationship; require masterplan of park to be provided.
  - 6.1. P 190283/F and P190284/L, Hardwick House, Pembridge – Change of use of building from domestic ancillary to a venue for business and leisure uses – RESOLVED to support and comment: in conformity with Eardisland NDP policy E17; concern about access via narrow lanes.
  - 6.2. P190005/FH, Green Lane Cottage, Eardisland, HR6 9BN – Proposed two bedroom ancillary detached granny annexe. Demolition of 3 outbuildings and replacement with a 3 bay garage with store above – RESOLVED to support principle of development and comment: only support principle of development on site as current design not in conformity with Conservation Area

or Eardisland NDP policies E1 and E9; annexe does not match vernacular; Flood Risk Assessment, Design and Access Statement and details of sewage system and capacity required to conform to Conservation Area and NDP.

- 6.3. NOTED P190100/U, Folly Farm, Eardisland, HR6 9BS – Certificate of lawfulness for existing use for maintenance and repair of plant and machinery, commercial vehicles and HGVs, and also the storage distribution of construction materials – No comments being accepted.
- 6.4. P190276/U, Bramlyn, Lynch Court, Eardisland, HR6 9AR – Proposed lawful development certificate for an existing use in breach of condition 1 of planning permission 13571 – Comments now required – RESOLVED to support lifting of agricultural tie, no evidence known of occupation by agricultural worker for 18 years.
- 6.6. NOTED P184182/FH, Viner Lodge, Eardisland, HR6 9BP – Proposed conservatory – Approved.
- 6.7. NOTED P184404/K, Overbush, Eardisland, HR6 9BP – Propose to remove one spruce, two evergreens of leylandi type, one laurel, and one unidentified prunus type. The evergreens have outgrown their positions and are of little or no amenity value. The prunus is diseased and may be replaced if I am advised a replacement would thrive – Works allowed.
- 6.8. NOTED P182309/F – Hinton Manor, Eardisland, HR6 9BG – Proposed variation of condition 4 of planning permission 143178 (Proposed conversion of agricultural barn to form agricultural worker dwelling, party barn and ancillary live in carer accommodation) to allow agricultural workers dwelling to be used as a Holiday Let (Retrospective) – Approved with conditions.

## 7. Parish Reports and Issues –

- 7.1. Lengthsman Scheme – Report in CIS NOTED. RESOLVED to appoint Hitrees for 2019-20 Lengthsman work. Clerk INSTRUCTED to: arrange Lengthsman to dig out and clear sides of recreation ground ditch, clear drain tops, clean white lines and traffic signs, work as in 7.2; on drive-round check repainting white lines, erosion under stone by millstream bridge (ensure photo evidence so can be monitored), both sides of caravan park exit opposite Swandrift, potholes on entrance to main carpark, drain on Burton Lane.
- 7.2. Footpath Officers – Report NOTED: will follow on from site visit and walk line of footpath through caravan park; both metal gates on ED2 need repair, Clerk INSTRUCTED to arrange Lengthsman for work; if P3 funding left, arrange strimming of footpath to church. Cllr Kirby to organise removal of board at Harold Speke gate.
- 7.3. Community Garden and Children’s Allotments – Report in CIS NOTED. RESOLVED to support project and AGREED: fence of chicken wire, posts and rail, with small board for information; use water from stream; put fruit trees from allotments in the area outside fence. Clerk INSTRUCTED to write to Secretary of Bowling Club.
- 7.4. Millstream and River Arrow – Report in CIS of multiagency meeting NOTED. Clerk INSTRUCTED to: ask landowners of relevant houses to meeting; ask Environment Agency for promised list of preferences for millstream work.
- 7.5. Eardisland Village Hall Improvement Plan – Report on Feasibility Study NOTED: responses so far to consultation, around 50% of both properties and voters.; final responses next week, then analysis prepared for Feasibility Study Group meeting on 7 March; recommendation to parish council on 14 March.
- 7.6. Tree condition report – Quotes NOTED, Clerk INSTRUCTED to action WS Blatchford, at cost of £1,450. RESOLVED to undertake virement of £1,000 from Reserves to Maintenance expenditure line.
- 7.7. Slider notice board – Clerk INSTRUCTED to obtain quotes for repair/replacement from Lengthsman and another contractor.
- 7.8. Memorial in church to war dead – RESOLVED to accept request from the Dovecote Trust and give S137 donation of £250.
- 7.9. Addition of war dead from twinned village to Eardisland memorial – NOTED possibility of proposal for plaque on wall by memorial.
- 7.10. SID deployment – Report in CIS NOTED. RESOLVED that no deployment; continue with Speedwatch.
- 7.11. Training for Cllrs and Clerk, SLCC pro-rata membership for Clerk – Report in CIS NOTED. RESOLVED to fund £26.66 for Clerk’s training and £60.40 for Clerk’s SLCC membership, no training for Cllrs.

7.12. Flag raising – Report in CIS NOTED and dates AGREED.

7.13. Date for river walk – Date in CIS NOTED. Clerk INSTRUCTED to change time if possible.

**8. Updated Asset Register** – ADOPTED and signed.

**9. Correspondence** – Correspondence in CIS NOTED. Litter pick on 23 March NOTED within Great British Spring Clean event.

**10. Matters for the next agenda or action under Clerk’s delegated powers –**

Clerk’s action:

- Publish Notice of Election on 12 March; bring nomination forms to next meeting; collect nomination forms on 28 March and deliver to Election department if required
- Application for approval of conditions for development at The Ellms – NOTED intention to commence work in July.

**11. Date of next meeting** – Thursday 14 March 2019 at 7.30 pm.

This meeting was declared closed at 9.58 pm.

**SIGNED**.....  
(Chairman)

**DATE**.....