

EARDISLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Thursday 10 March 2022 at 7.00 pm
in Eardisland Village Hall

Present: Cllrs Richard Kirby (Chair), Maryan Hanson, David Weir, Merry Albright (part), Elaine Harper and Reg Curtis.

In Attendance: Ward Cllr Roger Phillips; 2 members of public; Parish Clerk Alison Sutton.

1. **Apologies of absence** – Cllr Shelley Connop.
2. **Declarations of interest** – None.
3. **Minutes of the previous meetings** – 10 February 2022. These were ADOPTED and signed.
4. **Public Forum** –
 - 4.1. West Mercia Police – Police contact details in Clerk’s Information Sheet (CIS) NOTED.
 - 4.2. Ward Councillor – Report in CIS NOTED. Update NOTED: Items for meeting with Locality Steward – potholes on one-way road, road sweeping following flood, continuing flooding at Orchard Farm. Council tax going up by 3%. 7 new temporary planning officers appointed, back log due to be cleared by 31 March. Call in of 214073 to Planning Committee. Environmental Building Standards SPD out, recommendation relating to transport not relevant to rural areas. New Prosperity Fund related to Levelling Up now available, discusses community and place, anxious for funds to come to rural areas not just cities and towns, need seed corn funds for match funding. Travellers on private land, legal recourse; if on county council land more difficult as statutory duty to house; if invited onto land, recourse is Planning Enforcement.
 - 4.3. Local Residents – Travellers on field, no water, no sanitation, agricultural field – Clerk INSTRUCTED to contact Planning Enforcement.
Re 7.4. Thank you for support, making site safe and healthy for vegetable garden and orchard not taking trees down apart from conifers, found old wall and rebuilding it and planting 75m of new hedging.
Re 8.5. 2 householders not happy with plan, PC not able to intercede.
5. **Financial Procedures** – The balance of the current account of £30,180.51 as at 5/3/22 was NOTED. Balance includes: committed reserves of £2,500 for insurance flood excess. RESOLVED that: Clerk to use personal credit card for damage deposit for Thermal Imaging Camera, cost will be covered by PC if deposit not returned; undertake virements of – £400 from Training, £500 from EFRG and £337 from Maintenance to Salary and £32 from Maintenance to Clerk’s Expenses and £566 from Maintenance to Defibrillator:
 - 5.1. Total Event Company, Display stands for E&SG event, £249.60 (inc. £41.60) – Paid online 24/2/22 following delegation at meeting on 11/11/21 and confirmation of 2 signatories.
 - 5.2. NHBS Ltd, Laser rangefinder for E&SG work, £468 (inc. £9 VAT) – Paid online 24/2/22 following delegation at meeting on 11/11/21 and confirmation of 2 signatories.
 - 5.3. Redcurrent Ltd, Hire of thermal imaging camera for E&SG work, £390 (inc. £65 VAT) – Paid online 24/2/22 following delegation at meeting on 11/11/21 and confirmation of 2 signatories.
 - 5.4. Hitrees Ltd, Lengthsman work, £84 (inc. £14 VAT) – Paid online 11/3/22 following delegation at meeting on 10/3/22.
 - 5.5. Lily Connop, Bus shelter cleaning, £15 – Paid online 11/3/22 following delegation at meeting on 10/3/22.
 - 5.6. Minnie Albright, Bus shelter cleaning, £15 – Paid online 11/3/22 following delegation at meeting on 10/3/22.
 - 5.7. Alison Sutton, Salary, expenses, extra hours, back pay and refund items purchased for PC, £2,161.14 – Paid online 11/3/22 following delegation at meeting on 10/3/22.

- 5.8. HM Revenue and Customs, PAYE paid on behalf of Clerk, £476 – Paid online 11/3/22 following delegation at meeting on 10/3/22.
- 5.9. Income from donation for EVH work, £100.
- 5.10. Income from magazine advertising donations, £37.
- 5.11. Income from donation for new defibrillator, £1,000.

6. Asset Register – RESOLVED to adopt document dated March 2022.

7. Planning Applications – To comment on applications to be determined by Herefordshire Council

- 7.1. P220444/F, The Old Workshop, HR6 9BD – Proposed erection of a 2-bedroom dwelling, the conversion of the existing dwelling to a workshop to be used in an ancillary manner to the new building, and associated works – RESOLVED to support (4 for, 1 abstain) and comment: conforms to NDP policies E1, E5, E9.
- 7.2. NOTED P220343/K, Arrow Cottage, HR6 9BT – Plum tree at north-west of garden – needs topping and thinning and branches removed to avoid interference with neighbour's telephone lines – SUPPORTED under Minor Matters Planning Policy and comment that believe will improve fruit production, as well as reducing interference with telephone lines.
- 7.3. NOTED P220468/K, 3 Arrow Barns, HR6 9BN – Alder tree is situated in the bank of the millstream and is the only mature tree in the garden. The Tree Surgeon advising on general maintenance has suggested that the tree should be pollarded at a height of 3-4 metres. The tree has previously been pollarded, circa twenty years ago and has six separate trunks all of which will be worked on – SUPPORTED under Minor Matters Planning Policy and comment that pollarding acceptable.
- 7.4. NOTED P220345/K, Bridge House, HR6 9BT - 30% reduction of T1 and T2 (Limes). Removal of T3 and T4 (Conifers), to be replaced with 6 traditional orchard trees from local area – SUPPORTED under Minor Matters Planning Policy and comment that: planting orchard trees to replace conifers improves environment; concern about viability of lime trees, which are important in relation to name of local road and houses; request planting of lime tree now to replace current trees in later years.
- 7.5. NOTED P214008/FH, Arrow Green, HR6 9BG – Proposed single and two storey extensions, including demolition of existing conservatory – Approved with conditions.
- 7.6. NOTED P213617/F, Folley Farm, HR6 9BS – Proposed removal of condition 2 of planning permission DCNW2005/1275/F (Retrospective application for the replacement building which also includes office accommodation) – Approved with conditions.

8. Parish Reports and Issues –

- 8.1. Lengthsman Scheme – Report in CIS NOTED. RESOLVED (3 for, 2 against) to have 2 verge cuts on all areas.
- 8.2. EVH Development Group and EVH work – Report NOTED: new drainage complete but unable to pick up drains x2 from gents toilet and old shower. RESOLVED to accept quote of £250 to take drain from gents sink to main drain internally and £170 for jetting and camera survey of external drains at front. Clerk INSTRUCTED to get quote to take drain from level of new sink in shower cupboard through to main drain internally.
- 8.3. Environment & Sustainability Group – Report in CIS NOTED. RESOLVED unanimously to declare and sign Climate and Biodiversity Emergencies documents dated March 2022.
- 8.4. Application for registration of a person in adverse possession, School House – Report in CIS NOTED. RESOLVED to support application. Clerk INSTRUCTED to put PC application of adverse possession on next agenda.
- 8.5. Resurfacing of private road by river – Report in CIS and update in Public Forum NOTED. RESOLVED to support in principle to pay share of cost but need exact figure and proportion when agreed by other landowners. Clerk INSTRUCTED to add to next agenda.
- 8.6. Play area – Report in CIS NOTED. RESOLVED to commission annual inspection.
- 8.7. New defibrillator – Report in CIS NOTED. RESOLVED to purchase for £1,566 +VAT and fund difference between actual cost and donation.
- 8.8. Recruitment – Report NOTED: No applications as yet. Cllr Kirby will contact enquirer who requested Job Description.

- 9. **Code of Conduct consultation** – NOTED Local Government Association model Code already adopted by PC, therefore RESOLVED to support Herefordshire adopting model Code.
- 10. **Environmental Building Standards Supplementary Planning Document draft** – Response AGREED.
- 11. **Talk Parish meeting on 22 March on Waste Strategy 7.00-8.30 by Zoom** – AGREED Cllr Hanson will attend.
- 12. **Reappointment of Paul Russell as Internal Auditor** – RESOLVED to reappoint for 2021-22 end of year accounts and 2022-23 interim Internal Audit.
- 13. **Correspondence** – List in CIS NOTED.
- 14. **Matters for next agenda or action under Clerk’s delegated powers (no discussion)**
 Next Agenda:
 - As above.
 Clerk’s Action:
 - Pay invoice – PIP Printing, March magazine, £156.21.
 - Pay invoice – Bearwood Associates Ltd, E&SG carbon mapping, £480 (inc. £80 VAT).
 - Pay invoice – Hereford Heating Ltd, Reinstallation of heating, £3,021.60 (inc. £503.60 VAT).
 - Pay invoice – Wye Water Services, EVH drainage, £2,460 (inc. £410 VAT).
 - Action Minor Planning Matters policy for response to 220644/L and 220595/L.
 - Arrange face to face meeting with Gigaclear Community Engagement Manager.
 - NOTED Leominster Independents Day 12 March.
 - NOTED comment re more lights on Staick House scaffolding.
 - Broome Lane landslip – contact tenant framer and advise extreme caution.
 - Broken gatepost on ED7 – contact landowner.
- 15. **Date of next meeting** – 14 April at 7.00pm in Eardisland Village Hall.
- 16. **RESOLVED** to exclude Public from item 17.
- 17. **Confidential item to agree next actions re work on EVH** – Clerk INSTRUCTED to obtain view on contract situation and draft further letter requesting face to face meeting, to be checked by Cllrs before sending to Harpers.

This meeting was declared closed at 9.20 pm.

SIGNED.....

DATE.....

Chair