

**EARDISLAND PARISH COUNCIL**

Minutes of the Meeting of the Parish Council held on  
Thursday 21 July 2022 at 7.00 pm  
in Eardisland Village Hall

**Present:** Cllrs Richard Kirby (Chair), Maryan Hanson (Vice Chair), Merry Albright, Shelley Connop and David Weir.

**In Attendance:** 7 members of the public; Parish Clerk Debbie Cottam.

1. **Apologies of absence** – Cllrs Reg Curtis, Elaine Harper.
2. **Declarations of interest** – Cllr Kirby DECLARED an interest in item 6.2 and left the meeting during this item.
3. **Minutes of the previous meetings** – Minutes of 6 June 2022 were ADOPTED and signed. Minutes of 7 July were ADOPTED with the following amendments: Item 4.1. 'open country' changed to 'open countryside' and the following added at the end of the paragraph: 'Parishioners were encouraged to register their own comments online.' The minutes were then signed.
4. **Public Forum** –
  - 4.1. West Mercia Police – Police contact details in Clerk's Information Sheet (CIS) NOTED.
  - 4.2. Ward Councillor – Report in CIS NOTED.
  - 4.3. Local Residents – Re 7.11. Public consultation underway but speed of process and lack of publicity criticised.
5. **Financial Procedures** – No account appendix available due to change of signatories from retired clerk to new clerk.
  - 5.1. eUKhost Ltd, Website Linux hosting, £89.48 (inc. £14.91 VAT) – Paid online 13/6/22 following delegation in Financial Regulations and confirmation by 2 signatories
  - 5.2. Vodafone, SIM card charge, £18.38 (inc. £3.06 VAT) – Paid 27/6/22 by Direct Debit
  - 5.3. B Woodcock, Website work, £39 C/N 000063
  - 5.4. J Ross, Mowing £420 C/N 000064
  - 5.5. PIP Printing, Parish Magazine, £170.94 C/N 000065
  - 5.6. Zigi Davenport, resurfacing of unadopted road, £525 net C/N 000066
  - 5.7. Income from donation for magazine, £115
6. **Planning Applications** – To comment on applications to be determined by Herefordshire Council:
  - 6.1 P222143/K, Orchard Cottage, HR6 9BJ – Works to Trees in a Conservation Area - Large Conifer tree with a compromised trunk needing removal. Several Conifer trees to be lowered and topped again to gain safety and light. RESOLVED – to support and request removed tree is replaced with a native species.
  - 6.2 P214073/F, Land adjacent to Arrow Lea, HR6 9BU – 6 no. dwellings with garages – Re-consultation on amended and additional documents. Clerk INSTRUCTED to submit additional response combining previous PC responses with additional comments.
  - 6.3. NOTED - P221480/K Staick House Eardisland Leominster Herefordshire HR6 9BU - T1 - Group of Mixed Species Ash, Hawthorn and Yew bordering on Lyme Lane. To be Crown Raised to approx 6.5 Metres from Ground Level. T2 - Multi-Stemmed Sycamore (opposite side of the road to Staick House) To Reduce/coppice to Wall Height. T3- Cherry Laurel by Entrance to Fell. T4 - Yew in the Front Garden of Staick House, to be Reduced all Round by 20% – Trees in Cons Area Works Can Proceed.
7. **Parish Reports and Issues** – Lengthsman Scheme – Report in CIS NOTED
  - 7.1. EVH Development Group and EVH work – Report NOTED. Position to be reviewed at next meeting.

- 7.2. Environment & Sustainability Group – Report in CIS NOTED. AGREED to sign Greener Footprints Pledge.
- 7.3. Date for walk round to look at hedges – Clerk INSTRUCTED to arrange date in early September for a Village Walkaround.
- 7.4. Community Asset Transfer (CAT) of car park by war memorial from Herefordshire – Clerk INSTRUCTED to submit CAT application.
- 7.5. Speedwatch – Report in CIS NOTED.
- 7.6. New Parish Leaflet – Copy AGREED. Income received from contributors covers cost of printing.
- 7.7. Enforcement issues – Update NOTED.
- 7.8. Environment Agency – Clerk INSTRUCTED to arrange a Zoom meeting.
- 7.9. EFRP – Whatsapp group set up.
- 7.10. Place Shaping Consultation – Clerk INSTRUCTED to complete online consultation on behalf of PC and send additional comments by email.
- 7.11. New Neighbourhood Development Plan – Will be required but potential level of financial support unknown.
- 7.12. Fence in Playground. If a fence is wanted, PC unable to finance and funding would need to be raised; Cllr Weir to obtain costing. Clerk INSTRUCTED to place item in parish magazine and ask Lengthsman if gates had been retained. Review at next meeting.
- 7.13. Benches. Clerk tasked to INSTRUCT Lengthsman to remove bench to west of war memorial as in a dangerous condition, commemorative plaque to be retained. To date, two parishioners have expressed an interest in donating benches. Clerk INSTRUCTED to place item in parish magazine.
- 7.14. Mowing. New contract agreed, includes additional cuts; E team has offered to fund additional cuts if required. NOTED with grateful thanks.
- 7.15. Environment Agency – AGREED to request for placement of Sonde remote water quality monitoring unit. Bank Flailing. RLIDB – AGREED to bank flailing along stretch of Southall Brook owned by PC.

8. **Expenses, Internal Audit, Privacy, Personal Data Management, Subject Access Policies; Publication Scheme, General Privacy Notice; Privacy Notice – Staff, Councillors, Role Holders; Consent Form, Financial Regulations – Documents dated July 2022 ADOPTED and SIGNED.**

9. **Correspondence** – List in CIS NOTED.

10. **Matters for next agenda or action under Clerk's delegated powers (no discussion)**

Next Agenda:

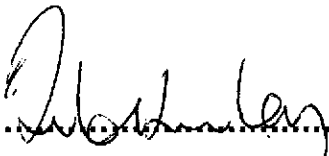
- As above.

Clerk's Action:

- Pay invoice – Hitrees Ltd, Lengthsman and PROW, £420 (inc. £70 VAT).
- Pay invoice – Eardisland Village Hall, Hall hire, £44.10.

11. **Date of next meeting** – 8 September at 7.00pm in Eardisland Village Hall.

The meeting was declared closed at 8.54 pm.

SIGNED..........

Chair

DATE..........