

## EARDISLAND PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Thursday 13<sup>th</sup> October 2022 at 7.00 pm  
in Eardisland Village Hall

**Present:** Cllrs Richard Kirby (Chair), Maryan Hanson (Vice Chair), Shelley Connop, David Weir

**In Attendance:** Parish Clerk - Debbie Cottam and 2 members of the public.

1. **Apologies of absence** – Cllrs Merry Albright, Reg Curtis and Elaine Harper.  
RESOLVED to approve leave of absence for Cllr Elaine Harper.
2. **Declarations of interest** – None declared
3. **Minutes of the previous meetings** – Minutes of 26 September 2022 were ADOPTED and signed.
4. **Public Forum** –
  - 4.1. West Mercia Police – Police contact details in Clerk’s Information Sheet (CIS) NOTED.  
See also 8.6. below.
  - 4.2. Ward Councillor – Report in CIS and emailed update NOTED
  - 4.3. Local Residents – no comments made.
5. **Financial Procedures** – Bank balances on 30 September 22 of £36,020.11 financial position and budget were NOTED.
  - 5.1. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - Paid 28/9/22 by Direct Debit
  - 5.2. James Ross, Mowing, £450.00 (no VAT) - Paid online 27/9/22 following delegation at meeting on 26/9/22
  - 5.3. Roundabout Stationery, Paper, £5.99 (inc £1.00 VAT) - Paid by Debit Card 23/9/22; retrospective authorisation gained from 2 signatories.
  - 5.4. Chris Bivand, Paper for magazine proofs, £5.99
  - 5.5. Woodcock Web Services, EPC website, £52.00 (no VAT)
  - 5.6. Eardisland Village Hall, hire of rooms for meetings, £45.00 (no VAT)
  - 5.7. Income from donation for magazine, £109.00
  - 5.8. Income from Bowling Club Rent, £171.00
  - 5.9. Income from NatWest Compensation, £500.00
  - 5.10. Income from Herefordshire Council, Precept part 2, £13,927.00
  - 5.11. AGREED to a revision to Financial Regulations to provide provision for Clerks spending on Debit Card without prior authorisation up to a limit of £50 per transaction. November agenda item.
6. **Asset Register** - document dated October 2022 ADOPTED.
7. **Planning Applications** – To comment on applications to be determined by Herefordshire Council:
  - 7.1. P2228723/F, Hay Cottage, Lynch Court Eardisland Leominster Herefordshire HR6 9AR - The conversion of a brick building to a use which is ancillary to the main dwelling comprising part annex and part residential storage (part retrospective). RESOLVED to Support with conditions.
  - 7.2. NOTED - P214073/F, Land adjacent to Arrow Lea, HR6 9BU – 6 no. dwellings with garages. Refused at Herefordshire Planning Committee meeting 28/9/22.
  - 7.3. NOTED - P212581/FH and P212582/L, Staick Cottage Eardisland Leominster Herefordshire HR6 9BU - Proposed conversion of adjoining garages into additional living accommodation and other works including new vehicular access and detached garage. Refused.
  - 7.4. NOTED - P222500/K, 9 St Marys Walk Eardisland Herefordshire HR6 9BB - Birch Tree to be reduced all round by 20%. Over shading back garden and overhanging neighbour’s garage. Works Allowed

**8. Parish Reports and Issues –**

8.1. Lengthsman Scheme – Report in CIS NOTED.

8.2. EVH Development Group and EVH work. Clerk INSTRUCTED to write to J Harper & Sons following receipt of a quotation for replacing windows.

8.3. Environment Agency “In Person” Meeting - Study on River Arrow in Eardisland, Actions and Funding. NOTED - Meeting arranged for 31 October 11-1pm at EVH with Dannie Degville and Tom Curwell from EA.

8.4. War Memorial Car Park, Community Asset Transfer - request for further information /resubmission. Clerk INSTRUCTED to work with Ward Cllr on submission.

8.5. Defibrillator - Report NOTED.

8.6. Meeting with Police at Shobdon VH 12.10.22. Report NOTED. Use of Smart Water to be November agenda item.

8.7. Environment & Sustainability Group - Report in CIS NOTED.

RESOLVED to support the following actions:

To put a named member on the Plastic Free Eardisland steering group - Cllr Shelley Connop.

To support all Plastic Free Communities initiatives in its area.

To act by example and remove single-use plastic items from its premises and operations.

8.8. Annual Playground Inspection - Clerk INSTRUCTED to follow up report.

8.9. Speedwatch - Report in CIS NOTED. Clerk INSTRUCTED to investigate the cost of a solar powered S.I.D. Thanks made to Diane Lee and CSW team.

8.10. New Neighbourhood Development Plan. New Core Strategy documents received and DISTRIBUTED to Cllrs.

8.11. Pavements - Ward Cllrs view sought. Clerk INSTRUCTED to include on next agenda.

8.12 Fence in Playground - No update available. Cllr Weir has requested specification from those involved in previous fence installation. Clerk INSTRUCTED to ask Playground Inspector for his advice on a fence and its specification.

8.13. Benches - Update NOTED. 5 benches promised from parishioners. One to be provided by PC to display commemorative plaques from previous donors. Clerk INSTRUCTED to contact donors and advise of proposed Spring installation.

8.14. Parish Information Board - Update NOTED. Cllr Kirby will be liaison with E-Team on this project.

**8. Standing Orders** - document dated October 2022 was ADOPTED and SIGNED.

**9. Correspondence** – List in CIS NOTED.

Mowing - consider review of contract in Spring.

Hedges - Clerk INSTRUCTED to write to householders in Lyme Lane.

**10. Matters for next agenda or action under Clerk’s delegated powers (no discussion)**

Next Agenda:

- As above.

Clerk’s Action:

- Pay invoice – Hitrees £1020.00 (inc £170.00 VAT)

**11. Date of next meeting** – 10 November 2022 at 7.00pm in Eardisland Village Hall.

The meeting was declared closed at 8.50 pm.

**SIGNED**.....

**DATE**.....

Chair