

## Eardisland Parish Council

**You are hereby summoned to attend a meeting on  
Thursday 19<sup>th</sup> January 2023 at 19:00 in Eardisland Village Hall**

### **Agenda**

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meetings** - 10 November 2022 and 9 January 2023.
- 4. Public Forum** -
  - 4.1. West Mercia Police – To note police contact details in Clerk’s Information Sheet (CIS)
  - 4.2. Ward Councillor – To note report in CIS
  - 4.3. Local Residents – As per Standing Orders, at Chairman's discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins. per person per item is allowed. Item is not for comment on parish council discussions or decision. Members of the public need to be aware that issues raised will be in the public minutes though names will not be minuted and every effort will be made to keep personally identifiable data to a minimum, in compliance with GDPR and data protection.
- 5. Financial Procedures** - To note the financial position and budget & consider the following payments and receipts:
  - 5.1. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - Paid 25.11.22. by Direct Debit
  - 5.2. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - Paid 28.12.22. by Direct Debit
  - 5.3. F White Parks & Playgrounds, Inspection, £63.40 (No VAT) - paid online 11.11.22 following delegation at meeting on 10.11.22.
  - 5.4. A Sutton, Back Pay following National Pay Award, £110.10 - paid online following delegation at meeting on 10.11.22.
  - 5.5. Woodcock Web Services, eukhost server upgrade, £93.96 - paid online 24.11.22 following authorisation by two signatories.
  - 5.6. HMRC, Back Pay A Sutton, £27.40 - paid online 06.12.22 following delegation at meeting on 10.11.22
  - 5.7. PIP Printing, Parish Magazine, £194.46 (No VAT) - paid online 9.12.22 following authorisation by 2 signatories.
  - 5.8. Hitrees Ltd, Lengthsman, £1483.20 (inc £247.20 VAT) - paid online 9.12.22 following authorisation by 2 signatories.
  - 5.9. D Cottam, Salary and Expenses (inc back pay), £2837.95 - paid online 9.12.22 following authorisation by 2 signatories.
  - 5.10. Woodcock Family, Bus Shelter cleaning, £30.00 - paid online 23.12.22 following authorisation by 2 signatories.
  - 5.11. Woodcock Web Services, Website & email support, £102.00 - paid online 23.12.22 following authorisation by 2 signatories.
  - 5.12. James Ross, Mowing, £240 - paid online 23.12.22 following authorisation by 2 signatories.
  - 5.13. Numbers Plus, Defib phone, £118.80 (inc £19.80 VAT) - paid online 23.12.22 following authorisation by 2 signatories.
  - 5.14. Ryman, Paper, £33.94 (inc £5.66 VAT) - Paid by Debit Card 28.12.22.
  - 5.15. Hitrees Ltd, Repair of Play Equipment, £210.00 (inc £35.00 VAT).
  - 5.16. PIP Printing, Parish Magazine, £181.14 (no VAT).
  - 5.17. Eardisland Village Hall, Hire of hall for meetings, £58.00.
  - 5.18. Income from donations for magazine £93.00
- 6. Planning Applications** - To comment on applications to be determined by Herefordshire Council
  - 6.1. To note - P222872/F - Hay Cottage, Lynch Court Eardisland Leominster Herefordshire HR6 9AR - The conversion of a brick building to a use which is ancillary to the main dwelling comprising part annex and part residential storage (part retrospective). Approved with conditions.
  - 6.2. P223529/FH - Lynch Court Eardisland Leominster Herefordshire HR6 9AR - Proposed Stables. Site visit made 5.12.22.

- 6.3. P223495/F - Lower Hardwick Cottage Pembridge Leominster Herefordshire HR6 9HF - Agricultural field shed to store tractor, trailer, electric fencing etc. (Part Retrospective). Site visit made 19.12.22.
- 6.4. To note - P22357/K - Staick House Eardisland Leominster Herefordshire HR6 9BU - T5 - Beech Tree. To dismantle to ground level - Has Meripilus Giganteus Fungus, making the root system unstable and liable to failure. Approved.
- 6.5. To note - P221103/FH - Townsend Pigmore Common Pembridge Herefordshire HR6 9HF - Shepherds Hut to be used for holiday letting accommodation. Approved with conditions.
- 6.6. P224070/FH & P224072/L - Staick Cottage Eardisland Leominster Herefordshire HR6 9BU - Proposed conversion of adjoining garages into additional living accommodation and other works including new vehicular access and detached garage.
- 6.7. To note - P221357/FH - Lower Hardwick House Pembridge Leominster Herefordshire HR6 9HF - Removal of single storey rear extension. Proposed two storey and single storey extension. Extension to porch - Approved with conditions.
- 6.8. To note - P222697/L - Lower Hardwick House Pembridge Leominster Herefordshire HR6 9HF - Proposed alterations and extension - Approved with conditions.

## **7. Parish Reports and Issues -**

- 7.1. Lengthsman Scheme - To note report in CIS; to consider work for Lengthsman and other contractors
- 7.2. EVH Development Group and EVH work - To consider response to recent correspondence.
- 7.3. EVH Energy Performance Certificate - see link in CIS
- 7.4. War Memorial Car Park, Community Asset Transfer - To receive report.
- 7.5. Environment & Sustainability group - To receive report
- 7.6. Smart Water - To receive report.
- 7.7. New Neighbourhood Development Plan
- 7.8. Pavements - To receive report
- 7.9. Cultivation Licence(s)
- 7.10. Parish Footpath Officer
- 7.11. Public Realm Service - Draft 2023/24 Annual Plan - Engagement Event. BB Thorn depot, Rotherwas, 25 January, 10am to 12 noon.
- 7.12. Flood event 12 January 2023
- 7.13. Flag raising - To consider 2023 dates.

**8. Environment & Sustainability Policy** - Proposal to adopt policy dated January 2023.

**9. Correspondence** - see C.I.S.

**10. To raise matters for next agenda or action under Clerk's delegated powers** (no discussion)

**11. To note date of next meetings** - 9 February and 9 March 2023 at 7pm in Eardisland Village Hall.

Signed : 

Date : 13 January 2023

Debbie Cottam - Parish Clerk  
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