

Eardisland Parish Council

**You are hereby summoned to attend a meeting on
Thursday 9th March 2023 at 19:00 in Eardisland Village Hall**

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting - 9 February 2023**
- 4. Public Forum -**
 - 4.1. West Mercia Police – To note police contact details in Clerk’s Information Sheet (CIS)
 - 4.2. Ward Councillor – To note report in CIS
 - 4.3. Local Residents – As per Standing Orders, at Chairman's discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins. per person per item is allowed. Item is not for comment on parish council discussions or decision. Members of the public need to be aware that issues raised will be in the public minutes though names will not be minuted and every effort will be made to keep personally identifiable data to a minimum, in compliance with GDPR and data protection.
- 5. Financial Procedures -** To note the financial position and budget & consider the following payments and receipts:
 - 5.1. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - Paid 27.02.23. by Direct Debit
 - 5.2. HALC, Subscription fee, £544.25 (inc £90.71 VAT) - Paid online 10.02.23. following delegation at meeting on 09.02.23.
 - 5.3. Eardisland Village Hall, Hire of hall for meetings £51.00 (no VAT) - Paid online 10.02.23 following delegation at meeting on 09.02.23.
 - 5.4. Hitrees Ltd, Lengthsman work £243.00 (inc £40.50 VAT) - Paid online 10.02.23 following delegation at meeting on 09.02.23.
 - 5.5. Hitrees Ltd, Lengthsman work £94.50 (inc £15.75 VAT)
 - 5.6. Woodcock Family, Bus Shelter cleaning £30.00
 - 5.7. Microshade, Internal Audit £330.00 (inc £55.00 VAT)
 - 5.8. D Cottam, Salary, extra hours, expenses £2761.89
 - 5.9. Income from donations for magazine £73.00
- 6. Interim Internal Audit -** to note Interim Internal Audit Report and consider recommendations made therein.
- 7. Planning Applications -** To comment on applications to be determined by Herefordshire Council
 - 7.1. To Note - P224070FH & P224071/L - Staick Cottage Eardisland Leominster Herefordshire HR6 9BU - Proposed conversion of adjoining garages into additional living accommodation and other works including new vehicular access and detached garage. Approved with Conditions.
 - 7.2. To note - P230070 - 1 Lynch Cottages Eardisland Leominster Herefordshire HR6 9BE - Removal of 1 coniferous tree and grind, resulting stump out. Approved.
- 8. Parish Reports and Issues -**
 - 8.1. Lengthsman Scheme - To note report in CIS; to consider work for Lengthsman and other contractors. Lengthsman Grant Funding.
 - 8.2. EVH Development Group and EVH work -
 - 8.3. EVH Energy Performance Certificate - To receive update
 - 8.4. War Memorial Car Park, Community Asset Transfer - To receive report.
 - 8.5. Environment & Sustainability Group - To receive report
 - 8.6. Environment & Sustainability Policy - To receive report
 - 8.7. New Neighbourhood Development Plan
 - 8.8. Cultivation Licence(s) - To receive report
 - 8.9. Parish Footpath Officer
 - 8.10. Coronation
 - 8.11. Environment Agency -

8.12. External Hard Drive

8.13. Staff Appraisal

9. Correspondence - see C.I.S.

10. To raise matters for next agenda or action under Clerk's delegated powers (no discussion)

11. To note date of next meeting - 13 April 2023 at 7pm in Eardisland Village Hall.

Signed : 

Date : 3 March 2023

Debbie Cottam - Parish Clerk
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