

Eardisland Parish Council

**You are hereby summoned to attend a meeting on
Thursday 13th April 2023 at 19:00 in Eardisland Village Hall**

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meeting - 16 March 2023**
- 4. Public Forum -**
 - 4.1. West Mercia Police – To note police contact details in Clerk’s Information Sheet (CIS)
 - 4.2. Ward Councillor – To note report in CIS
 - 4.3. Local Residents – As per Standing Orders, at Chairman's discretion, a short time will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins. per person per item is allowed. Item is not for comment on parish council discussions or decision. Members of the public need to be aware that issues raised will be in the public minutes though names will not be minuted and every effort will be made to keep personally identifiable data to a minimum, in compliance with GDPR and data protection.
- 5. Financial Procedures -** To note the financial position and budget & consider the following payments and receipts:
 - 5.1. Hitrees Ltd, Lengthsman work £94.50 (inc £15.75 VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.2. Woodcock Family, Bus Shelter cleaning £30.00 - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.3. Microshade, Internal Audit £330.00 (inc £55.00 VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.4. D Cottam, Salary, extra hours, expenses £2761.89 - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.5. Eardisland Village Hall, Hire of Hall for meetings £33.00 (no VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.6. PIP Printing, Parish Magazine £213.78 (no VAT) - paid online 17.03.23 following delegation at meeting on 16.03.23.
 - 5.7. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - paid 27.03.23 by Direct Debit.
 - 5.8. Herefordshire Council, Car Parking £2.00 - paid by Debit Card 29.03.23.
 - 5.9. Public Works Loans, Eardisland £1153.59 - paid by Direct Debit 05.04.23.
 - 5.10. Hitrees Ltd, Lengthsman work £1663.20 (inc £277.20 VAT)
 - 5.11. Hereford Heating, Boiler Service £179.40 (inc 29.90 VAT)
- 6. Planning Applications -** To comment on applications to be determined by Herefordshire Council
 - 6.1. P230738/K - Staick House C1035 From A44 Via Eardisland, Eardisland, Herefordshire HR6 9BU - T1 - Sweet Chestnut Tree - To be Dismantled to Ground Level , due to Severe Decay at Base, and in Stem. Site visit made 4.4.23.
 - 6.2. P230968/XA2 - Lower Hardwick House Pembridge Leominster Herefordshire HR6 9HF - Application for approval of details reserved by conditions 3 4 5 6 & 7 attached to planning permission 221357.
 - 6.3. To note - P230826/U - Arrow Lawn Broome Lane Eardisland Leominster Herefordshire HR6 9BS - Application for a Lawful Development Certificate for the Existing Use of Arrow Lawn as a C3 dwellinghouse.
 - 6.4. To note - P223529/FH - Lynch Court Eardisland Leominster Herefordshire HR6 9AR - Proposed stables - Permitted with conditions.
 - 6.5. To note - P223663/XA2 - Staick House Eardisland Leominster Herefordshire HR6 9BU - Application for approval of details reserved by condition 5 (part) attached to Listed Building Consent 214003 - Approved.

7. Parish Reports and Issues -

- 7.1. Lengthsman Scheme - To note report in CIS; to consider work for Lengthsman and other contractors. Lengthsman Grant Funding.
- 7.2. EVH Development Group and EVH work - To receive update
- 7.3. EVH Energy Performance Certificate - To receive update
- 7.4. War Memorial Car Park, Community Asset Transfer - To receive report.
- 7.5. Environment & Sustainability Group - To receive report
- 7.6. New Neighbourhood Development Plan
- 7.7. Parish Footpath Officer
- 7.8. Coronation
 - 7.8.1. Coronation events
 - 7.8.2. Coronation Oak
 - 7.8.3. Proposal to rename Recreation Ground - "King Charles III Recreation Ground"
 - 7.8.4. Sign for Recreation Ground
 - 7.8.5. Bunting
- 7.9. Environment Agency - To receive report
- 7.10. Staff Appraisal and meeting with/at HALC - to receive update
- 7.11. Flood Response Group
 - 7.11.1. to receive report
 - 7.11.2. "Flood" signs - to consider purchase
 - 7.11.3. Sluice gates - operation of and ownership thereof
- 7.12. Speedwatch - to receive report
- 7.13. Use of Recreation Ground for events
 - 7.13.1. Saturday 13 May 2023 - 10 am to 12.30 pm - Plant Sale
 - 7.13.2. Friday 6 October 2023 - 2 pm to 5pm and Saturday 7 October 2023 - 7 am to 5 pm - Craft Fair
 - 7.13.3. Saturday 17 June and Sunday 18 June - 10 am to 5 pm - Open Gardens
- 7.14. Advertising outside local businesses
- 7.15. Mowing contracts
- 7.16. Bus Shelter - to consider need for wood preservative treatment
- 7.17. White Gates - consider cleaning
- 7.18. Storage of construction and waste materials in the parish
- 7.19. Date and time of AMPC and APM
- 7.20. Norway maple next to millstream. See note in CIS.
- 7.21. Use of Recreation Ground by powered vehicles - to consider access for person(s) using powered mobility devices.

8. Policies and documents - proposal to adopt documents dated April 2023. See notes in CIS.

- 8.1. Environment and Sustainability Policy
- 8.2. Declaration of Climate Emergency
- 8.3. Declaration of Biodiversity Emergency

9. Correspondence - see C.I.S.

10. To raise matters for next agenda or action under Clerk's delegated powers (no discussion)

11. To note date of next meeting - to be considered at item 7.19.

Signed : 

Date : 5 April 2023