

**Minutes of the Meeting of the Parish Council held on
Thursday 13th April 2023 at 7.00 pm
In Eardisland Village Hall**

Present: Cllrs Maryan Hanson (acting Chair), Merry Albright, Shelley Connop, Reg Curtis.

In Attendance: 4 members of the public, Ward Cllr Roger Phillips, Parish Clerk Debbie Cottam

1. **Apologies for absence** - Richard Kirby (Illness)
2. **Declarations of interest** - Merry Albright declared an interest in item 6.1. and left the meeting during this item
3. **Minutes of previous meeting** - Minutes of 16th March 2023 were ADOPTED and SIGNED.
4. **Public Forum** -
 - 4.1. West Mercia Police - Police contact details in Clerk's Information Sheet (CIS) NOTED.
 - 4.2. Ward Councillor - Updates received on Travellers Site, Police Surgery held in Shobdon at which Speedwatch was raised, highways closures, Gigaclear works.
 - 4.3. Local Residents -
 - 4.3.1. Statement made that Arrow Lawn had never been Let - agenda item 6.3.
 - 4.3.2. Request by EVHMC for Building Control Certificate required for EVHMC Insurance. Building work has not yet been signed off as works still outstanding/in progress.
 - 4.3.3. Costings/designs presented for sign/plaque for recreation ground - agenda item 7.8.4.
5. **Financial Procedures** - The balance in the current account of £23,213.97 at 31 March 23 and of £21,691.12 at 13 April 23 were NOTED.
 - 5.1. Hitrees Ltd, Lengthsman work £94.50 (inc £15.75 VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.2. Woodcock Family, Bus Shelter cleaning £30.00 - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.3. Microshade, Internal Audit £330.00 (inc £55.00 VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.4. D Cottam, Salary, extra hours, expenses £2761.89 - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.5. Eardisland Village Hall, Hire of Hall for meetings £33.00 (no VAT) - paid online 11.03.23 following authorisation by 2 signatories.
 - 5.6. PIP Printing, Parish Magazine £213.78 (no VAT) - paid online 17.03.23 following delegation at meeting on 16.03.23.
 - 5.7. Vodafone, SIM card charge, £15.00 (inc £2.50 VAT) - paid 27.03.23 by Direct Debit.
 - 5.8. Herefordshire Council, Car Parking £2.00 - paid by Debit Card 29.03.23.
 - 5.9. Public Works Loans, Eardisland £1153.59 - paid by Direct Debit 05.04.23.
 - 5.10. Hitrees Ltd, Lengthsman work £1663.20 (inc £277.20 VAT) - paid online 14.04.23 following delegation at meeting on 13.04.23.
 - 5.11. Hereford Heating, Boiler Service £179.40 (inc £29.90 VAT) - paid online 14.04.23 following delegation at meeting on 13.04.23.
 - 5.12. T D Interiors, Bunting £369.26 (inc £61.42 VAT) - paid online 12.04.23 following delegation at meeting on 16.03.23 agenda item 8.10.
 - 5.13. ICO (Information Commissioners Office) fee due May 2023 - applied to make next and future payments by Direct Debit.



- 6. Planning Applications** - to comment on applications to be determined by Herefordshire Council.
- 6.1. P230738/K - Staick House C1035 From A44 Via Eardisland, Eardisland, Herefordshire HR6 9BU - T1 - Sweet Chestnut Tree - To be Dismantled to Ground Level , due to Severe Decay at Base, and in Stem. Site visit made 4.4.23. RESOLVED to SUPPORT recommending that a replacement tree is planted on the site and, in accordance with EPC E&S Policy, request that the replacement tree be of a native species, grown in the UK in peat free compost and locally sourced.
 - 6.2. NOTED - P230968/XA2 - Lower Hardwick House Pembridge Leominster Herefordshire HR6 9HF - Application for approval of details reserved by conditions 3 4 5 6 & 7 attached to planning permission 221357.
 - 6.3. P230826/U - Arrow Lawn Broome Lane Eardisland Leominster Herefordshire HR6 9BS - Application for a Lawful Development Certificate for the Existing Use of Arrow Lawn as a C3 dwellinghouse. RESOLVED to SUPPORT.
 - 6.4. NOTED - P223529/FH - Lynch Court Eardisland Leominster Herefordshire HR6 9AR - Proposed stables - Permitted with conditions.
 - 6.5. NOTED - P223663/XA2 - Staick House Eardisland Leominster Herefordshire HR6 9BU - Application for approval of details reserved by condition 5 (part) attached to Listed Building Consent 214003 - Approved.
- 7. Parish Reports and Issues** -
- 7.1. Lengthsman Scheme - Report in CIS NOTED. Report received on grant funding application.
 - 7.2. EVH Development Group and EVH work - Meeting with J Harper & Sons has been requested - response awaited.
 - 7.3. EVH Energy Performance Certificate - Survey for EPC & DEC undertaken on 6 April 23 - awaiting report.
 - 7.4. War Memorial Car Park, Community Asset Transfer - nothing to report.
 - 7.5. Environment & Sustainability Group - Report received.
 - 7.6. New Neighbourhood Development Plan - nothing to report.
 - 7.7. Parish Footpath Officer - no response received from article in Parish Magazine. Clerk INSTRUCTED to write article for next magazine requesting walkers to be observant and report defects.
 - 7.8. Coronation
 - 7.8.1. Coronation events - report received from Susie Curtis
 - 7.8.2. Coronation Oak - Not feasible to move proposed oak tree without significant cost and potential death of tree. Hugh Lowe will now donate a Royal Mulberry tree and commemorative plaque.
 - 7.8.3. Proposal to rename Recreation Ground - "King Charles III Recreation Ground" AGREED.
 - 7.8.4. Sign for Recreation Ground - Wooden sign preferred. S Curtis asked to get quotations for options and send to Clerk for circulation to councillors for consideration.
 - 7.8.4. Bunting - 740m purchased for centre of village. Approximately 200m has been home made for use at EVH and recreation ground.
 - 7.9. Environment Agency - Report received. Eardisland Flood Alleviation Scheme is one of the first 53 projects to receive funding under the "Frequently Flooded Allowance: Funding for repeatedly flooded communities". Funding will be for Property Flood Resilience measures. Meeting to be arranged with EA once Strategic Outline Case is signed off.
Bank revetment & de-silting - communication received from Sally Roberts re permits. Cllr Connop to send Clerk details of permit.
 - 7.10. Staff Appraisal and meeting with/at HALC - Meeting at HALC arranged for 26 April 23. Clerks appraisal deferred until after meeting.
 - 7.11. Flood Response Group
 - 7.11.1. Report received. Flood event of 12 January 23 - Whatsapp worked well. Attending Fire Brigade crew had no knowledge of local area - Cllr Phillips to follow up.
 - 7.11.2. "Flood" signs. Cllr Connop advised that Connop and Sons would donate 2 "Village Flooded" signs for use by EFRG. Offer accepted with grateful thanks.

- 7.11.3. Sluice gates - operation of and ownership thereof. Following some discussion, it was agreed that this item be placed on the next agenda for further consideration.
- 7.12. Speedwatch - report received. Cllr Phillips to liaise with Clerk in writing a letter to the Police and Crime Commissioner regarding concerns raised by Speedwatch volunteers.
- 7.13. Use of Recreation Ground for events
- 7.13.1. Saturday 13 May 2023 - 10 am to 12.30 pm - Plant Sale AGREED
- 7.13.2. Friday 6 October 2023 - 2 pm to 5pm and Saturday 7 October 2023 - 7 am to 5 pm - Craft Fair AGREED
- 7.13.3. Saturday 17 June and Sunday 18 June - 10 am to 5 pm - Open Gardens AGREED
- 7.14. Advertising outside local businesses - concern expressed by resident regarding signage felt inappropriate in a Conservation Area. Clerk to ask Conservation Team at Herefordshire Council for guidance. Cllr Albright to provide clerk with name of contact.
- 7.15. Mowing contracts - AGREED to award contract for Central Areas 1 to 6 to Brett Ayres and to award contract for Recreation Ground areas 7 to 9 to James Ross.
- 7.16. Bus Shelter - to consider need for wood preservative treatment. This was proposed as a project for "The Big Help Out" Coronation event. PC to provide timber treatment. Clerk INSTRUCTED to contact S Curtis to seek volunteers at coronation event.
- 7.17. White Gates - consider cleaning. Cllr Albright and Clerk volunteered to undertake this in advance of the Coronation weekend.
- 7.18. Storage of construction and waste materials in the parish. Two sites were identified at the meeting: a) the pile of bricks on Keith Johnsons land and b) building materials stored on the land adjacent to Arrow Lea. Clerk INSTRUCTED to write (same) letter to both Brian Parkinson (farm manager) and Darren Staples. Following the meeting, a further site was identified - c) building materials adjacent to the gate in Lyme Lane in the field containing the historical monument known as "The Mound" owned by Compton Edwards. Letter to be sent.
- 7.19. Date and time of AMPC and APM. New date Wednesday 17th May. APM at 6.30 pm followed by AMPC at 7.00 pm. Clerk INSTRUCTED to request reports from Ward Cllr and parish organisations and advertise the meetings.
- 7.20. Norway maple next to millstream. The question was posed "Why undertake work on a perfectly healthy tree?". Item to be referred back to Environment & Sustainability group.
- 7.21. Use of Recreation Ground by powered vehicles - to consider access for person(s) using powered mobility devices. AGREED to request by James Miller to use his motorised adapted wheelchair on recreation ground.
8. **Correspondence** - List in CIS NOTED
10. **To raise matters for next agenda or action under Clerk's delegated powers**
- Next agenda
- As above
- Clerks action
- As above
11. **To note date of next meetings** - Wednesday 17th May 2023 - APM at 6.30 pm followed by AMPC at 7.00 pm.

Signed:

Date:

17/5/23