

## **Eardisland Parish Council**

### **Draft Minutes of the Meeting of the Parish Council held on Thursday 12<sup>th</sup> October 2023 at 7.00 pm In Eardisland Village Hall**

**Present:** Cllrs Maryan Hanson (Chair), Merry Albright, Shelley Connop, Rebecca Rhys-Evans and Richard Davies

**In Attendance:** 18 members of the public, Environment Agency Agent, Ward Councillor and Parish Clerk Amber Littleworth

- 1. Apologies for absence** – Cllr Richard Kirby and Cllr Jerry Blyth
- 2. Declarations of interest** – Cllr Rhys-Evans declared an interest at 10.1 and signed the Declarations of Interest book
- 3. Minutes of previous meeting** – AMENDED, APPROVED and SIGNED by Chair
- 4. Public Forum –**
  - 4.1 Environment Agency** gave a presentation and carried out an open question/answer session  
*14 members of the public left the meeting*
  - 4.2 West Mercia Police** – No reports to provide.
  - 4.2 Ward Councillor** – provided an update via email and brief discussion regarding community hubs and Capital programme
  - 4.3 Local Residents –**
    - 4.3.1** A member of the public expressed their concern of the high speed entering and leaving the village  
*2 members of the public left the meeting*
- 5. Financial Procedures** – The Bank balance as of 29<sup>th</sup> September 2023 was NOTED as £52,420.44
  - 5.1** It was RESOLVED to make the following payments:
    - 5.1.1** Eardisland Village Hall Management Committee £13.00
    - 5.1.2** HiTrees Limited (inv no 5143) Lengthsman £300.00

- 5.1.3 HiTrees Limited (inv no 5180) Lengthsman £1,392.00
- 5.1.4 Cubs & Wots September invoice £112.50
- 5.1.5 PKF Littlejohn LLP (external auditors) £252.00

5.2 It was NOTED all of the invoices paid from 14<sup>th</sup> September 2023 to date:

- 5.2.1 PIP Printing September Parish Council Magazine (inv no 75697) £242.44
- 5.2.2 Vodafone Direct Debit £17.16 (incl 2.86 VAT)

It was AGREED our Finance Meeting will be held on Monday 13<sup>th</sup> November 2023 at 10:30 in the Village Hall.

## **6. Planning Applications**

6.1 To comment on Applications to be determined by Herefordshire Council:

**P232953/XA2** – PP Approval of details reserved by condition: Staick Cottage, Eardisland, Leominster, Herefordshire HR6 9BU. Application for approval of details reserved by conditions 3, 4, 5, 6 attached to planning permission 224071. - NOTED

**7. Refencing the playground area** – To RECEIVE quotes for metal, wooden and recycled plastic fencing in readiness for the next Parish Council meeting.

**8. Traffic Working Group** – It was AGREED a Traffic Working Group will be set up.

**9. Hedgerow/Trees around the Recreation Ground** – Quote was CONSIDERED by the Council. *Clerk to seek advice from HALC regarding assessments for insurance purposes.*

## **10. Village Hall**

10.1 Village Hall Lease – *Clerk to obtain a precedent from HALC*

10.2 Building Control Report – *Clerk to issue a copy of the Report to Harpers by email and post*

10.3 Community Grant Update – Report received and will be included in the next Parish Council meeting.

*One member of the public left the meeting*

**11. Terms of Reference** – It has been NOTED the Parish Council do not need Terms of Reference for informal discussion groups/working groups

**12. Village Bins** – It was AGREED the *Clerk will report the bins on a fortnightly basis to ensure they are emptied frequently*

**13. EV Charging Points** – The Environmental & Sustainability Group are considering this project at their next meeting and will REPORT back to the Clerk via email.

**14. Use of Sprays in the Village** – It has been NOTED.

**15. Small Grants Application** – It was CONSIDERED and the *Clerk will request the number of members who are also parishioners*. The application will be decided at the next Parish Council meeting

**16. Correspondence** – A member of the public requested the hedges are cut back on Lyme Lane before the haybale trailers are pulled through. *Clerk to write to residents.*

**17. Items raised for next Agenda –**

- Lighting throughout the Village
- Fence around the playground
- Traffic Working Group
- Village Hall Grant update
- Village Hall Lease
- Village Hall Extension
- Small Grant Application
- Herefordshire Council Grant of EV Charging Points
- Village Benches
- Precept

**18. Date of next meeting – 23<sup>rd</sup> November 2023**

The Chair closed the meeting at 22:05

Signed:

Date: