

## **Eardisland Parish Council**

### **Draft Minutes of the Meeting of the Parish Council held on Thursday 23<sup>rd</sup> November 2023 at 7.00 pm In Eardisland Village Hall**

**Present:** Cllrs Maryan Hanson (Chair), Richard Kirby, Jerry Blyth and Rebecca Rhys-Evans

**In Attendance:** 11 members of the public, PC Felix Rawlinson, Ward Councillor and Parish Clerk Amber Littleworth

1. **Apologies for absence** – Cllr Shelley Connop and Cllr Richard Davies
2. **Resignation of Councillor** – Merry Albright has resigned as Councillor
3. **Declarations of interest** – Maryan Hanson, Chair, declared an interest at 6.1.1 and signed the Declarations of Interest book
4. **Minutes of previous meeting** – APPROVED and SIGNED by Chair
5. **Public Forum** –
  - 5.1 **West Mercia Police** – Update provided by PC Felix Rawlinson. Discussions regarding crime, speeding, emergency services during flooding and plans for the village.  
*PC Rawlinson left the meeting*
  - 5.2 **Ward Councillor** – provided an update via email and brief discussion regarding speeding, Core Strategy for February 2025, flooding and impact of the lack of Planning Officers.  

ACTION : WARD COUNCILLOR TO DISCUSS LISTED BUILDING DELAYS  
WITH FLOOD DEFENCE SCHEME (ENVIRONMENT AGENCY)
  - 5.3 **Local Residents** –  
A member of the public expressed their concern of the desperate need for the footpaths to be maintained in a well kept condition. It was suggested that we keep a Working Order of the works needed to be done as part of our Lengthsman Scheme.

*3 members of the public left the meeting*

The Chair of Environmental and Sustainability Group provided an update regarding his Reports.

A member of the public expressed their concern of the high speed entering and leaving the village. The Parish Council confirmed we are collecting evidence and working closely with West Mercia Police.

A member of the public raised concerns regarding the Environment Agency about a permanent fixture of the flooding issue which was mentioned at our last meeting. This was noted by the Parish Council.

*2 members of the public left the meeting*

**6. Financial Procedures** – The Bank balance as of 1<sup>st</sup> November 2023 was NOTED as £48,894.75

6.1 It was RESOLVED to make the following payments:

6.1.1 Autela Payroll Services Limited – Invoice Number 12928 £63.07

6.1.2 Clerk November Salary as per Contract of Employment

6.2 It was NOTED all of the invoices paid between meetings as per the budget:

6.2.1 EUK Host Limited Alpha SSL – Invoice Number 1137992 £30.46

6.2.2 EUK Host Limited Addon – Invoice Number 1140387 £93.96

6.2.3 Park and Playgrounds by Fran White – Invoice Number 00620 £62.50

6.2.4 Woodcock Web Services – Invoice Number 3044 £72.00

6.2.5 Eardisland Village Hall Management Committee – Invoice Number 542 £88.00

6.2.6 HALC (CiLCA Training) – Invoice Number H1931 £264.00

6.2.7 Clerk Salary and Expenses (June to October) as per Contract of Employment

6.2.8 Mr James Ross – September mowing £330.00

6.2.9 Cubs & Wots mowing – October invoice £112.50

**7. Planning Applications**

7.1 To comment on Applications to be determined by Herefordshire Council:

7.1.1 P233235/FH – Planning Permission: Home Farm, Eardisland, Leominster, Herefordshire HR6 9DN – Proposed extension to dwelling

*Chair declared an interest and left the room. Vice Chair, Richard Kirby lead the meeting during this time.*

The Parish Council **SUPPORTED** this application.

*Maryan Hanson returned to meeting and continued as Chair.*

7.1.2 P231444/L – Listed Building Consent: Staick House, Eardisland, Leominster, Herefordshire HR6 9BU – Proposed internal and external works to Listed Building (part retrospective)

The Parish Council **SUPPORTED** this application but would like to request retrospective applications cease.

7.1.3 P231545/FH – Planning Re-consultation: 1 Lynch Cottages, Eardisland, Leominster, Herefordshire HR6 9BE – Proposed extensions and detached garage.

This was published in error by Herefordshire Council. No comments were made during this meeting.

**8. To note Report provided by Environmental and Sustainability Group** – Reports were CONSIDERED by the COUNCIL and it was RESOLVED to consider ‘greener options’ when making purchases.

**9. Playground Fencing** – It was RESOLVED to SUPPORT recycled plastic fencing for the playground.

**10. Village Hall**

**10.1 To note Report provided by Chair of EVHMC** – NOTED

**10.2 To consider creating a “Funding and Grants Working Party”** - Cllr Blyth, Cllr Hanson, Cllr Rhys-Evans and Chair of EVHMC, Susie Curtis have AGREED to the Funding and Grants Working Party.

**10.3 Village Hall Lease** – Solicitor works are due to begin the New Year. Cllr Blyth volunteered to participate in meetings with the Solicitors as well as a member of the EVHMC. It was AGREED that any Grant altering or updating the building needs to be considered by the Parish Council at an Extraordinary Meeting.

**10.4 Village Hall extension update** – Chair and Clerk to meet with Lynda Wilcox, County Officer to ascertain whether we qualify to seek free legal advice from NALC.

ACTION: CLERK TO BOOK APPOINTMENT WITH LYNDIA WILCOX

**10.5 To note the Village Hall Grant Update in the Report provided by Chair of EVHMC** – NOTED

**11. Small Grants Application** – This application is SUPPORTED by the Parish Council.

**12. EV Charging Points** – Chair of E&SG to gather more information for the next Parish Council meeting.

**13. Christmas Trees** – This tradition was SUPPORTED. Cllr Rhys-Evans to manage this project. Flyers to be created for the Notice Board, Facebook and website.

**14. Village Benches** – It was AGREED for donators to choose a style within their budget to report back to the Parish Council to approve.

ACTION: CLERK TO RETRIEVE QUOTE FOR WAR MEMORIAL BENCH

**15. Precept** – It was unanimously AGREED the precept will remain the same for the year 1<sup>st</sup> April 2024/1<sup>st</sup> April 2025 at £40,000

**16. Correspondence** – Concerns were raised by a member of the parish over frequent black smoke from burning oil hovering over her property.

ACTION: CHAIR TO VISIT OWNER

A member of the Parish approached a Councillor stating the state of the road is hazardous. The pathways are slippery and will result in serious injury if this is not dealt with soon.

ACTION: CLERK TO GET IN TOUCH WITH LENGTHSMAN

**17. Items raised for next Agenda –**

- Lighting throughout the Village
- Terms of Reference – E&SG, Flood, Finance and Grant Groups
- Time schedule for Precept
- Village Hall Lease
- Village Hall Extension
- Herefordshire Council Grant of EV Charging Points
- Village Benches
- Update from Environment Agency – George Maslin regarding Flood Defence Scheme
- Footpaths Update

**18. Date of next meeting – 11<sup>th</sup> January 2024**

The Chair closed the meeting at 21:25

Signed:

Date: